



Minutes from the Chapter Meeting of the Austin Chapter of the Association of Legal Administrators

**October 24, 2013 at 11:30 am
Headliners Club**

President's Chapter Meeting Announcements

1. Kelly Barker, President-Elect, welcomed the members, guests and business partner at 11:40 AM.
2. Guests were introduced
3. Reminders:
 - a. Holiday Party is December 4th
 - b. National Conference registration opens December 2, 2013
 - c. Light the Night Walk for the Leukemia and Lymphoma Society is November 9, 2013
4. April Stanaland won the drawing for Steve Gilliland's book, Hide your Goat.

Special Guest

Erica Longoria with the Light the Night Walk spoke about the walk on November 9, 2013

Luncheon Sponsors

Today's sponsor was Move Solutions.

Luncheon Speaker

Blake Miller, CTE, the Director of Business Travel, Intercontinental Stephen F. Austin was our speaker. Blake shared his experiences aboard the MS Costa Concordia when it wrecked off the coast of Isola del Giglio, Italy on January 13, 2012. He also educated us on the importance of travel preparedness and gave key tips for travelers on the road. **ATTACHMENT A**

Adjournment

The meeting was adjourned at 1:00 PM.

ATTACHMENT A



Lunch & Learn Series

“Keep Calm and Carry On”

October 24, 2013

11:30 A.M. – 1:00 P.M.

Headliners Club, 20th Floor, Chase Tower
221 West Sixth Street, Austin, Texas

Please join us as Blake Miller, CTE, Director of Business Travel at InterContinental Stephen F. Austin, Austin, Texas, shares his personal experience in the midst of chaos, confusion and panic onboard the *MS Costa Concordia* when she was wrecked off the coast of Isola del Giglio, Italy, on January 13, 2012. Blake will give us insight into being aware of and familiar with your travel surroundings and the importance of travel preparedness. He will also give us some key tips for travelers on the road.

<http://video.today.msnbc.msn.com/today/46004262>

<http://video.today.msnbc.msn.com/today/50431544#50431544>

OCTOBER LUNCHEON SPONSOR Move Solutions, Ltd.

RSVP to Diana Stangl at dstangl@wabsa.com no later than Tuesday, October 22, 2013

Cost: \$20 Please bring your check to the luncheon or mail to: Elaine Nielsen @ Graves Dougherty Heaton & Moody | 401 Congress Ave | Ste 2200 | Austin TX | 78701

\$5 parking available in the building's garage. See registration table to obtain validation stamp that must be provided to the garage cashier with your parking ticket. Chase Tower Parking Garage entrances located on Colorado between 5th & 6th Streets and on 5th Street between Lavaca & Colorado.

CANCELLATION POLICY: Cancellation must be received before noon on Tuesday, October 22, 2013 to avoid the \$20 cancellation fee.