



Minutes from the February Chapter Meeting of the Austin Chapter of the Association of Legal Administrators

**February 28, 2012 at 11:30 am
Headliners Club**

President's Chapter Meeting Announcements

Karie Rivkin called the meeting to order at 11:46AM. She turned the podium over to Chrissie Eastin who reported on behalf of the Nominating Committee that Kelly Barker was elected President-Elect for the 2013-2014 term, Elaine Nielsen was elected Treasurer, and Shary Gonzalez was elected Secretary. Due to the vacancy on the Board, Kelly Barker will take over the President-Elect position immediately. Karie thanked the committee for their work.

Karie made the following announcements:

- Chapter Board meetings are open to all members who are interested in attending (in a non-voting capacity) and participating in the discussions. The Board retreat will be held Saturday, March 2 where the Board will begin work on the budget for the coming year.
- The Managing Partner Breakfast will be held in the ballroom at the Stephen F. Austin hotel on March 27 from 7:30 AM – 9:30AM.
- The ALA National Conference will be held April 14-17, 2013 in NATIONAL Harbor, Maryland.

Two drawings were held for scholarships to the national conference for first time attendees. Daniel Resendiz and Julie Smith were the winners.

Committee Reports: Shary Gonzalez, Membership Committee Chair announced and welcomed two new members to the chapter: Alyssa Gault, Accounting Administrator from Giordani, Swanger, Ripp & Phillips, LLP, and Jessica A. Harris, Office Administrator, DuBois Bryant & Campbell, LLP.

April Stanaland, Education & Programs Committee Chair, reminded the chapter members about the Spring Educational Seminar which will be held March 21, 2013 in the ballroom at the Stephen F. Austin hotel.


James Cornell shared a plaque which was presented to the Chapter in memory of Clay Singleton.

Luncheon Sponsors

Today's Sponsors include Dahill (no representatives in attendance) and Derek Pendrey from MindShift Technologies.

Luncheon Speaker


Steven D. Wingert, President of ALA National spoke on Leadership, Relationships and the Power of Diverse Teams. A copy of his handout is attached.



Diverse


**Leadership, Relationships and the
Power of Teams**
Austin Chapter

February 28, 2013

Leadership 

Learning Objectives

- *Identify attributes of service and leadership;*
- *Enhance your effectiveness as a leader;*
- *Understand how building connections leads to engagement and loyalty;*
- *Discover how diverse teams can lead to broader perspectives and better results;*
- *Learn how to make it simple and rewarding.*

Leadership 

When you think of great leaders,
what attributes do they possess?

Leadership



Why Diverse Teams and Approaches?

- Poor diversity hurts recruiting and retention.
- Reflection of our society, clients, constituents.
- Reflection of the values of the organization.
- Diverse teams with diverse perspectives can improve the quality of ideas and solutions.

Leadership



Servant Leadership

Servant First
Leader Later

Leadership



Servant Leadership

Listening	Empathy
Healing	Awareness
Persuasion	Conceptualization
Foresight	Initiative
Commitment to the Growth of Others	
Building Community	

Servant Leadership



Listening

*Hear with thoughtful attention and interest;
give consideration to...*

Servant Leadership



Empathy

The action of understanding, being aware of, being sensitive to, and vicariously experiencing the feelings, thoughts and experiences of another

Servant Leadership



Healing

*Overcoming an undesirable condition;
to restore integrity; patch up a breach
or division*

Servant Leadership



Awareness

Realization, perception, knowledge

Servant Leadership



Persuasion

The act or process or an instance of convincing; ability to induce or convert.


Servant Leadership




Conceptualization

Originating something in the mind; capacity, function or process of forming or understanding ideas or abstractions


R

Servant Leadership 

Foresight
The act of looking forward

Servant Leadership 

Initiative
Independent of outside influence or control; at one's own discretion

Servant Leadership 

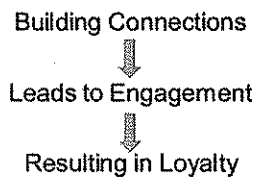
Commitment to the Growth of Others
Mentoring; creating opportunities

Servant Leadership

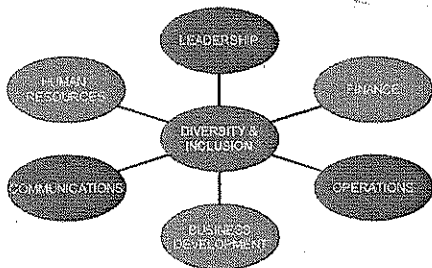



Building Community Relationships

Leadership




Leadership



Leadership 


Leverage Your Leadership

- Create Diverse/Inclusive Teams – Broaden the Perspectives
 - Think who and why people are on teams.
 - Cross Departmental
 - Layers/Roles
 - Personalities (Big Picture; Detail Oriented)
 - Skills and Experience
 - Work Styles

Leadership 

Leverage Your Leadership

- Opportunities:
 - Process Improvement and Project Management
 - Client Teams
 - Project Teams

Leadership 

Engaged Teams
 Diverse Perspectives
 More Inclusive (Better) Decisions
 Ownership

Leadership



Workplace
Association
Community
Church

Leadership



Leadership Personally
Leadership in Your Career
Leadership to Your Chapter
Leadership to Your Profession

Leadership



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