



CHAPTER MEETING MINUTES
November 16th, 2011
Headliners Club at Chase Tower, 11:45 am – 1:00 pm

PRESIDENT'S REPORT – Chrissie Eastin

Chrissie welcomed all of the guests in attendance and made the following announcements:

1. First I wanted to let you know that ALA has finalized its electronic membership renewal process. Therefore, you will be receiving an e-mail with a link to renew your membership for 2012 instead of a renewal application in the mail.
2. 2011 Orlando Annual Conference Audio Recordings will be available through the end of the year for a 10% discount so if you wanted to purchase all of them. Don't miss out on getting a copy.
3. Also, I wanted to let you know that the Region 4 Conference is scheduled for October 4 & 5th in Downtown Denver, CO.
4. Lastly, I'll be sending out an e-mail later this month to all members requesting an update to your managing partners. We will be sending out Save the Date postcards to all managing partners in December for the Managing Partner Breakfast in February. Please be on the lookout for that e-mail from me and response if you have an update.

COMMITTEE REPORTS

Newsletter – Chrissie on behalf of Rose Sullivan: The November Newsletter will go out tomorrow morning so please check it out.



Education and Programs Committee – Karie Rivkin: Chapter Holiday Party is on December 1st from 6:00 – 8:00 pm at La Condesa, Malverde Room West 2nd Street. Parking available next door.

Business Partners Committee – Amanda Koplos: BP Appreciation Happy Hour.

Website – Barbara Mullen: Website Launch Party. Barbara is going over the new website and some of the new features. Then we'll have cake and celebrate!

LUNCHEON SPONSOR

Kimball Office - Our sponsor for the Chapter Luncheon Meeting today is Kimball Office. Thank you Jeannine McGill and Kimball Office for their generous support of the Austin Chapter. Jeannine McGill gave a brief overview of Kimball Office and then announced the luncheon speaker.

SPEAKER

Carol Arnold will talk with us about The Lessons I Have Learned in her forty year career about relationships, work processes and leadership. This informal discussion is sure to be informative as Carol will share her experiences and insights to help us enhance our own leadership skills and focus on enjoying our work.

60 minutes of CLM Applicant credit in the area of Self-Management Skills and for CLM Recertification, it will count in the area of CM, Communications & Organizational Management. Contact Karie Rivkin for documentation.

Carol's BIO -

1995–5/1/ 2011 Graves Dougherty Hearon & Moody, a P.C., Executive Director

1994-1995 Controller

Responsible for all operational areas of a 67 lawyer full service law firm.

Ex-officio member of Board of Directors and Practice Management Committee.

During 18-month period worked with architects, engineers and general contractor in design and build out of 66,000 sq. ft. of space



Created a charitable event, Engaging Conversations, which has been sponsored by the law firm for 11 years. Over \$340,000 has been given to charities during that time period.

1986-1994 TacRite, Inc./ S.P. Gilbert Company

Chief Executive Officer/Co-Owner.

The product distribution segment of this business furnished and installed Division 10 specialty items, such as operable walls, rolling steel doors, toilet partitions and accessories primarily on commercial construction projects. The manufacturing segment of the business focused on chalkboards, markerboards, tackboards, display cases and other visual communication products, primarily furnished and installed in new school construction.

1984-1986 Freshco, Inc.

Secretary/Treasurer/Co-Owner

Responsible for all financial and administrative functions of this wholesale produce company.

1972 to 1984

Controller for Western Bank, Houston, Texas

Vice President for United Savings of Texas - responsible for managing their liquid assets

Controller for Rex Supply Corporation - responsible for seven related businesses in the oil field supply industry

The meeting adjourned at 1:00 p.m.

