



CHAPTER MEETING MINUTES
November 19, 2009
Headliners Club 11:45 am - 1:00 pm

PRESIDENT REPORT - Amanda Koplos

The Association of Legal Administrators is sending out dues renewals online and through the mail. You can renew online now at alanet.org. Remember, you must be a member of ALA in order to qualify to be a member of the Austin Chapter of the Association of Legal Administrators.

COMMITTEE ANNOUNCEMENTS

Community Relations: Bonnie Zook New Interim Chair

Peggy Shaw has left the legal field and Bonnie Zook has agreed to be the interim chair of the Community Relations Committee until March, 2010.

The Community Relations Committee announced that the Extreme Makeover for CCW was a HUGE success! The Chapter worked with Linder Elementary School for our Community Challenge Weekend. The Committee made over an entire Communities in Schools workshop. The chapter and its members contributed money to supplies for the makeover, donated wish list items for the room including a sewing machine, donated new or gently used clothing for all ages and other items.

Membership: Marti Lozano

Welcome newest member Rose Sullivan from Pirkey Barber.



Education Committee: Diana Stangl

The Chapter Holiday Party is on Tuesday, December 1st, from 5:30 - 7:30 pm at the Building Conference Room at 111 Congress, 8th Floor. Bring a bottle of wine to share, if you wish. Also, bring travel sized toiletries to be donated for the Linder Elementary Stockings for the Homeless project. Excitement to come for the Get to Know You Bingo game planned for the event. Service awards will be given out to members hitting chapter anniversary milestone at the Holiday Party. You will be notified by a member of the Past Presidents Advisory Committee if you will be presented with a Service Award. The Holiday Party will take the place of a December Chapter Meeting.

The Education Committee is gauging interest in the CLM Study Program. Please let a member of the Education Committee know as soon as possible if you would like to join the study group who will sit for the CLM in May 2010 at the ALA Annual Conference in Boston or in September 2010 in Dallas at the Region 4 Conference. If you have questions about the exam, you can contact our Chapter Members who have taken and passed the exam: Toni Beasley, Debbie Roan, Andrew Molnau, and Debra Nicklaus.

Salary Survey Committee: Amanda Koplos (for Chris Sims not attending)

The salary survey is still available for purchase. 50% of the Membership participated in the survey this year. See Chris Sims for information.

Business Partners Relations Committee: Tina Terrian

The Business Partner Relations Committee is working on Business Partner Packages and will roll them out in early December.

LUNCHEON SPONSOR

The Bergstrom-Daywood Company



SPEAKER

International Legal Technology Association (ILTA) - What is it?

PRESENTER BIO: Maritta Terrell is currently the Trainer, Help Desk Specialist and Application Support person at Lloyd Gosselink Rochelle & Townsend, P.C. in Austin, Texas. She has been a word processor, legal secretary, office manager, and IT manager in law firms over the last 25+ years, so brings various perspectives to her work. Maritta is also the International Legal Technology Association's Volunteer City Representative in Austin, as well as a member of the ILTA User Support Committee. She enjoys meeting other people involved in law firm technology, and learning from each of them.

TOPIC DESCRIPTION: International Legal Technology Association (ILTA) - What is it? What does it have that you can use? What can it do for you? Why would you care?

Find out what ILTA is really all about, and what it can do for you and your firm. We will also hear what the benefits of membership in ILTA can be; looking at what you can get from ILTA now as a non-member and also as a member if your firm should join the association.

(No Handouts)

